NORTH CAROLINA A&T STATE UNIVERSITY **RECOMMENDATION FOR GRADUATE STUDY**

TO THE APPLICANT:

Complete the information in this section and forward this form to the person who is recommending you for graduate study. Three recommendations are required to complete your application to the School of Graduate Studies. Although it is extremely helpful if these letters are sent with the program material, recommendation letters can be mailed separately. Please inform the person completing your recommendation of the appropriate application deadlines so that they can be submitted before the application deadline date.

Social Security Number_____(voluntary)

Name_____
Last First Middle

Address: Street Address/P.O.Box _____

City_____State_____ Zip _____

Telephone: Home (____)_____ Work (____) _____

Degree sought_____ Program _____

The Family Educational Rights and Privacy Act of 1974 provides you access to any letters of recommendation written about you. Please complete the section below to waive your right of access to this letter of recommendation.

I hereby ☐ waive ☐ do not waive my right of access to this letter of recommendation.

Applicant's Signature_____ Date_____

TO THE PERSON COMPLETING THIS RECOMMENDATION:

You are requested to complete this form and return it as soon as possible to the **North Carolina A&T State University, School of Graduate Studies, 120 Gibbs Hall, 1601 E. Market Street, Greensboro, NC 27411-3210**. No admission decision can be made until this form is received. Please be advised of the student's right to inspect this recommendation should they not waive the right indicated in the instruction "To the Applicant."

1. How long have you known the applicant? _____
2. In what capacity? _____

Please evaluate the applicant by placing a check in the column that most represents your opinion.

	Truly Exceptional (Top 1%)	Outstanding (Top 5%)	Excellent (Top 10%)	Very Good (Top 25%)	Above Average (Top 50%)	Below Average (Lower 50%)	Unable to Comment
Intellectual potential							
Ability to plan and conduct research							
Creativity and originality							
Knowledge of chosen field							
Ability to work independently							
Motivation for graduate study							
Overall potential for graduate work							

Recommended for graduate study? ☐ Strongly recommend ☐ Recommend ☐ Recommend with reservation ☐ Do not recommend
Please write any additional comments that might assist the School of Graduate Studies in making a decision about this applicant's admission (or attach a letter).

_____

_____

_____

Name_____ Position _____

Institution/Organization_____ Address _____

Signature_____ Phone Number _____

Revised 3/22/05