

Recommendation for Graduate Study



Applicant: Complete the information in this section, then forward it with a preaddressed (your address), stamped envelope "Recommendation" envelope to the person who is recommending you for graduate study. Three recommendations in unbroken, sealed envelopes are required to complete your application to the Graduate School.

Social Security Number: _____ Providing your Social Security Number is voluntary. It will be used only for University record-keeping purposes.

Name:	Last	First	Middle
Present Address:	Street Address / Post Office Box		City
	County	State	Country
Telephone:	Home	Work	
E-Mail Address:			
Degree Sought:	Degree	Program	

The Family Educational Rights and Privacy Act of 1974 provides you access to any letters of recommendation written about you, but the Graduate School believes that letters submitted in confidence carry greater weight and suggests that you waive your rights of access to this letter of recommendation.

I hereby waive do not waive my right of access to this letter of recommendation.

Signature _____ Date _____

To the person completing this recommendation: You are requested to complete this form and return it to the applicant in the enclosed, preaddressed envelope. The applicant will submit it to us with its seal unbroken. No admission decision can be made until this form is received.

Name:			
Employer:	Organization's Name/Your Position		
	Address		
How long have you known the applicant?	In what capacity?		

Please evaluate the applicant by placing a check in the column that most nearly represents your opinion.

	Superior (Top 10%)	Above Average (Top 25%)	Average	Below Average	Inadequate Opportunity to Observe
Intellectual Ability					
Ability to communicate					
Self-reliance / independent thinking					
Motivation					
Professional Interest					

Recommended for graduate study? Strongly recommend Recommend Recommend with reservations Do not recommend

Please provide additional comments that might assist in making a decision about this applicant's admission.

Signature _____ Date _____