



NORTH CAROLINA SCHOOL OF THE ARTS

PROCEDURES FOR WIRING FUNDS TO THE SCHOOL

REVISED 10/2/2004 NEW ACCOUNT NUMBERS

1. Wire funds to **Wachovia Bank**
2. The bank address is 100 North Main Street, Winston-Salem, NC 27150. (The bank doing the wiring may ask for this. It is another safeguard to make sure the wire is going to the correct bank.)
3. The bank account number to wire the funds: **2087390616785**
4. The routing/transit number **053000219**
5. Make sure the students **complete legal name** is on the wire transfer.
6. Inquire about your financial institutions wiring fees; our bank charges an **\$18.00** wiring fee, please make sure that you have enough to cover both fees.
7. You or your financial institution is responsible for emailing or faxing Trish Garner (Director of Student Accounts) notification that a wire transfer has been performed.

Email garnert@ncarts.edu
Fax 336-770-1413

US Dollar checks are accepted **ONLY** from the following: Canada, England, France, Germany, and Switzerland